

Town Clerk and RFO Report

Committee: Full Council
 Report Author: David Liddle, Town Clerk
 Report Date: 3rd January 2019



1. Correspondence and Actions

- i. Could I thank all Councillors for completing their Register of Interest Forms.
- ii. Could I ask Councillors to continue responding to meeting requests.
- iii. The refurbishment of the Council Chamber Furniture has commenced with the tables having been completed with the chairs to follow on after the meeting.
- iv. Work on updating the Website has continued with editing of the sub-levels further training is to take place later this month.
- v. Communication has been received from SBC regarding the Play equipment in Country Park following the sending of the letter as requested at the last meeting. SBC are to repair/replace the equipment rather than dispose of it.
- vi. Following communication with MG Maltby with reference to the Christmas tree lights they have contacted myself and are to meet with me to discuss how to overcome the issue regarding the cost of the lights.

2. Action Log

The following actions highlighted in the Action plan are in place.

- a) Recruitment of Assistant Town Councillor (Internal Co-ordinator)- Audrey Adnitt will commence employment on Monday 4th February. A training plan is already underway to ensure no function is not covered.

3. Upcoming Council Meetings

Below is a list of upcoming Council meetings:

- Ordinary Meeting of the Council – **13/02/2019**
- Extraordinary Meeting of the Council (Queen Street Gardens)- **23/01/2019**
- Ordinary Meeting of the Council (Budget Approval) – **30/01/2019**
- Fin & GP Committee Meeting- **17/01/2019**
- Property Committee Meeting- **24/01/2019**

4. Local meetings and events

Below is a list of upcoming events in Filey:

- Aladdin Filey Show group Pantomime. Evron Centre. Friday- **Sunday 11-13 January**
- Open Church, St. John's Church – **Saturday 5 January**

5. Mayoral engagements

Below is a list of Mayoral engagements in 2018-2019:

1. 02.02.19 Scarborough Hospitality Assoc. Annual Dinner Dance, Spa 7pm

6. Deputy Mayoral engagements

Below is a list of Mayoral engagements in 2018-2019:

No engagements plan as yet