

FILEY TOWN COUNCIL

BANDSTAND, CRESCENT GARDENS, FILEY

APPLICATION FORM

This form must be signed and returned before any booking can be confirmed

Name of Applicant/Organisation

Promotor

Address

.....

Post code

Tel. No

Email address

Purpose for which Filey Bandstand is required
(For appropriate entertainment purposes only).....

Number in Band Attending

Date(s) required.....

.....

Time required (Inclusive of set up & clear away) From To

Are chairs required, if so how many (charges upon application)

Is the use of electricity required

Do you wish to hire the public address system (charges upon application).....

IF THE APPLICATION IS CONFIRMED I / WE AGREE :-

- (a) To be responsible for the good conduct and orderly behaviour of persons admitted to the function during such times as they are within the premises or within the precincts of the premises.
- (b) To ensure that the function is properly supervised and controlled.
- (c) To indemnify the Town Council against any personal injury or damage; loss or breakages which may occur during the period of hiring, and to reimburse the Town Council for any expenditure in which they may be incurred in making good such loss and damage.
- (d) To exercise all necessary and proper safety precautions and ensure that all exits remain unobstructed throughout the hiring.
- (e) To comply in every respect with the conditions of any licence or permit granted in respect of the building or particular function.
- (f) The Town Council operates a NO SMOKING POLICY for the Filey Bandstand, which the hirer MUST undertake to comply with.**
- (g) The Town Council operates a NO ALCOHOL POLICY for the Filey Bandstand, which the hirer MUST undertake to comply with.**
- (h) To ensure that the premises are vacated by the time stated and left in a clean and tidy condition. Any periods in excess of this time will be charged in accordance with Town Council policy (see charges).
- (i) To comply with all reasonable requests made by any authorised Officer of the Town Council.
- (j) That should it become necessary to cancel the reservation **within 10 days** of the event, I agree to pay a cancellation fee of **25%**. **Cancellation is only acceptable in written form.**

The Filey Bandstand has been gifted to the people of Filey by the Filey Rotary Club and is now managed by the Town Council.

DONATIONS FOR THE USE OF THE BANDSTAND

Local Groups and Organisations who are fundraising to benefit Filey causes – **NO DONATION REQUIRED.**

Commercial Bands and Performers - **£25.00 Donation** to be made towards maintenance of the facility and to be paid prior to using the facility.

Chairs and Public Address system – price on application.

I agree to abide by the terms and conditions as set out in the booking form.

Signature of Applicant
(Authorised to sign)

Date

The completed application should be sent to :

**Filey Town Council, Council Offices,
52A Queen Street, Filey, North Yorkshire YO14 9HE**

Please make cheques payable to 'Filey Town Council'

All applications will be acknowledged in writing together with confirmation of your booking for the Bandstand.