



Filey Town Council

Town Clerk ~ Mrs Gina Robinson

Council Offices
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GR/FTC

17 February 2017

To all members of Filey Town Council – full copies of reports to Committee Members only. Reports amended or otherwise will be circulated with the minutes of this meeting.

Dear Councillor,

As a Member of the **FINANCE & GENERAL PURPOSES COMMITTEE YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** to be held on **WEDNESDAY 1 MARCH 2017 at 7.00pm** in the Council Chamber, Council Offices, 52A Queen Street, Filey.

Yours faithfully

Gina Robinson
Town Clerk & Financial Officer

AGENDA

1. **NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972**
2. **APOLOGIES**
 - a) to note any apologies for absence
 - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.**
4. **BANK RECONCILIATIONS – to receive review of Bank Reconciliations for January 2017 from Cllr J Shackleton (copy to be circulated at the meeting)**
5. **FIXED TERM DEPOSIT ACCOUNTS – to receive information from the RFO.**
6. **REVIEW OF ANNUAL INVESTMENT STRATEGY – to review and update strategy for recommendation thereon (copy herewith)**
7. **REVIEW OF INVESTMENT BOND –**
 - a) to receive portfolio valuation as at 31 December 2016 for consideration (copy herewith)
 - b) to receive verbal report from the Town Council's Financial Advisor
8. **INTERNAL AUDIT REPORT – THIRD QUARTER 2016/2017 – to receive and accept the internal audit report for the Third Quarter 2016/2017 and make recommendations thereon (copy herewith)**

9. **THIRD QUARTER BUDGET REPORT 2016/2017** – to receive and accept Third Quarter Budget report for 2016/2017 for recommendation to full council (copies herewith)
10. **BANKING PROCEDURES** – to review banking procedures due to the forthcoming closure of Yorkshire Bank on 3 May 2017.
11. **EXCLUSION OF PRESS & PUBLIC** – in view of the confidential nature of the following items relating to proposals in negotiations for contracts.
12. **FILEY TOWN GUIDE 2018/2019** –
 - a) to receive quotations for the printing of the Town Guide 2018/2019 for recommendation thereon (copies to be circulated at the meeting)
 - b) to consider advertisement costs for recommendation thereon (copies to be circulated at the meeting)

***Members of the Finance & General Purposes Committee
Cllr J Shackleton (Chairman), Town Mayor Cllr S Bosomworth,
Cllr J Haxby (Vice Chairman), Cllr J Meek, Cllr R Walker (ex-officio member), Cllr K Wilkie***