

FILEY TOWN COUNCIL

MINUTES OF THE JOINT FINANCE & GENERAL PURPOSES COMMITTEE AND PROPERTY COMMITTEE MEETING HELD ON WEDNESDAY 3 SEPTEMBER 2014 AT 6.00PM

Present:

Finance Committee Cllr S Bosomworth, Cllr J Haxby (Vice Chair), Cllr J Shackleton (Chairman),
Cllr R Walker, Cllr K Wilkie
RFO Mrs G Robinson
Property Committee Cllr J Casey, Cllr D Glanvill, Cllr E Holden

The Chairman (Cllr J Shackleton) welcomed everyone to the joint Committee meeting and thanked them for attending.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972 **F636/014**

APOLOGIES

Cllr J Meek as a member of the Finance & General Purposes Committee had sent his apologies to the meeting for personal reasons. It was

RESOLVED: That Cllr J Meek's apologies be accepted. **F637/014**

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct.

Cllr John Haxby declared a personal interest in Agenda Item 7 Investec Fixed Term Deposit and any future items referring to the Town Council's Independent Financial Advisor due to him being his own personal financial advisor.

No further declarations of interest were declared in items on the agenda at this point but the Chairman informed Members that they could make a declaration of interest at any point during the meeting. It was

RESOLVED: That Cllr J Haxby's personal declaration of interest be noted. **F638/014**

CEMETERY OVERSPILL LAND

Members were informed by the RFO that she had attended a meeting earlier in the day with Mr N Edwards, SBC Director of Business Support together with Cllr J Shackleton, Cllr J Casey and Cllr K Wilkie to discuss the Borough Council's initial offer for the Cemetery Overspill Land. The meeting had been mainly positive and whilst the initial offer of £1,410 plus VAT was still available from the Borough Council to maintain the cemetery overspill land in the short term, members were concerned that the cost of creating the infrastructure for an extension to the existing cemetery would incur substantial costs for drainage, landscaping, planting, pathways and providing vehicular access for hearses from the existing cemetery to the new one. Members had questioned why their request to vary the Model Agreement had not been accommodated and Mr Edwards had agreed to reconsider possibilities for financial assistance once the approximate costs of creating a new cemetery had been identified by the Town Council and he had agreed to meet with the Clerk and Councillors again in December to reconsider the costs involved. Mr Edwards had agreed to contact the developer to discuss the access gate and perimeter fencing around the cemetery overspill site as this needed to be put in place prior to any works for a new cemetery being undertaken. It was

RESOLVED: That the above information be welcomed and the RFO and Councillors be thanked for attending the meeting with Mr Edwards, SBC Director of Business Support with a further meeting being arranged with him in December as detailed above. **F639/014**

RESOLVED: That the RFO obtains estimated infrastructure costs for the creation of an additional cemetery before the meeting in December with Mr N Edwards, SBC Director of Business Support. **F640/014**

Continued overleaf

QUEEN STREET GARDEN

Members were circulated with a quotation for a specialist service for a ground works investigation survey for Queen Street Garden which had previously been considered by Members of the Property Committee and were requested to identify funding for a Geo-Environmental Study to be undertaken in Queen Street Garden to try and detect the cause of movement of land and water leakage in certain areas. After discussion and due consideration of the quotation and the necessity for these works to be undertaken as soon as possible it was

RESOLVED: That a recommendation be made to full council that Alan Wood & Partners be awarded a contract to undertake a Geo-Environmental Study at Queen Street Garden at a cost of £3,994.50 plus VAT with costs being identified from the Town Council's Contingency Fund.

F641/014

CHRISTMAS LIGHTING 2014

Members were circulated with a report of the Filey Decorative Lighting Scheme Working Party meeting held on 1 September 2014 which requested the Finance & General Purposes Committee consider recommendations from the group for a one year Christmas Lighting contract for 2014. Members were issued with a summary document of three quotations which had been obtained for the supply of 6 Across Road Displays and 6 Column Motif Lights for a one year hire contract for 2014 only and after due consideration of all the quotations provided it was agreed that the LITE quotation was the preferred option. The RFO informed members that the Borough Council's funding allocation for christmas lighting could accommodate the cost of the one year contract with an additional £250 being used from the Filey Decorative Lighting Scheme Reserve. Members also considered the request from the Decorative Lighting Group to write off the existing 6 across road displays and 6 column motif lights as they were no longer fit for purpose. It was

RESOLVED: That LITE be awarded a one year hire contract to supply, install, dismantle, store and test anchor points for 6 new Across Road Displays and 6 new Column Motif Lights for 2014 at a cost of £5,910 plus VAT as per designs chosen by the Town Council's Decorative Lighting Scheme Working Party with all funding being reimbursed from Scarborough Borough Council (with the exception of £250 being used from the Filey Decorative Lighting Scheme Reserve).

F642/014

RESOLVED: That previous contractors LUMALITE be requested to dispose of the existing 6 Across Road Displays and 6 Column Motif Lights due to this equipment being no longer for purpose and these items be written off the Town Council's Asset Register.

F643/014

INVESTEC FIXED TERM DEPOSIT ACCOUNT

Members were informed by the RFO that the Town Council's Fixed Term Deposit account with Investec Bank matured on 29 August 2014 and that the interest being offered had been reduced from 1.30% down to 0.75%. The RFO stated that this investment had been taken out prior to the Town Council's Annual Investment Strategy being adopted and that this bank no longer met the criteria detailed in the strategy. The RFO requested that members close this account and withdraw funds of £85,000 plus interest being returned to the Town Council's General Fund Bank Account. The RFO suggested that representatives of the Public Sector Deposit Fund be invited to attend a future meeting of the Finance & General Purposes Committee and other local Parish & Town Councils be invited to attend. It was

RESOLVED: That the Investec Fixed Term Deposit Account be closed and the invested funds of £85,000 plus interest be returned to the General Fund Bank Account and a signed instruction to this effect was signed by all signatories at the meeting.

F644/014

RESOLVED: That the RFO invite representatives from the Public Sector Deposit Fund to a future meeting as detailed above.

F645/014

Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.

The meeting closed at 6.40pm

Councillor J Shackleton
Chairman
Finance & General Purposes Committee