

FILEY TOWN COUNCIL

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 29 APRIL 2015 AT 7.00PM

Present: Cllr J Shackleton (Chairman), Cllr J Haxby (Vice Chair), Cllr J Meek, Cllr R Walker,
Cllr K Wilkie
RFO Mrs G Robinson

The Chairman welcomed everyone to the meeting.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972 **F306/015**

APOLOGIES

Cllr S Bosomworth (personal) had sent her apologies to the meeting. It was

RESOLVED: That Cllr S Bosomworth's apology be accepted. **F307/015**

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct.

Cllr John Haxby declared a personal interest in any future items referring to the Town Council's Independent Financial Advisor due to him being his own personal financial advisor and in particular declared a personal interest in Agenda Item 4 Investment Bond.

No further declarations of interest were declared in items on the agenda at this point but the Chairman informed Members that they could make a declaration of interest at any point during the meeting. It was

RESOLVED: That Cllr J Haxby's personal declaration of interest be noted. **F308/015**

REVIEW OF INVESTMENT BOND

Portfolio Valuation

Members had previously been circulated with a portfolio valuation as at 31 March 2015 for consideration and it was noted that there had been a slight uplift in the overall portfolio valuation since the previous quarter and that the property fund was still suspended. After discussion it was

RESOLVED: That the Investment Bond valuation report as at 31 March 2015 be accepted.

F309/015

NOTICE OF APPOINTMENT OF DATE FOR THE EXERCISE OF ELECTORS' RIGHTS

Members had previously been circulated with a copy of the Notice of Appointment of Date for the Exercise of Electors' Rights for accounts for the year ended 31 March 2015 and noted that members of the public had the right to inspect the accounts between 8 May 2015 and 5 June 2015 upon application to the Town Clerk. It was

RESOLVED: That the dates of the Exercise of Electors' Rights for accounts year ending 31 March 2015 be noted as detailed above. **F310/015**

FILEY TOWN BUS SERVICE

First Annual Review

Members had previously been circulated with a copy of a progress report from Mr C Galway, Olympic Coaches together with passenger yearly figures for the year ending March 2014 and year ending March 2015. The Clerk informed members that the first year of the agreement between Scarborough Borough Council and Filey Town Council with Olympic Coaches had been completed and a review of the service needed to be undertaken. Members noted that the figures supplied by Mr Galway were very positive with an overall increase in passenger journeys of 7,514 (including approx 2,500 passenger journeys to Morrisons which was a new service introduced in 2014). Members commented that the financial commitment made by Scarborough Borough Council of £5K per annum for two years and Filey Town Council £6K per annum for two years had enabled this valuable community transport service to continue to operate following the financial cutbacks made by North Yorkshire County Council. It was noted that the Filey Town Bus Service provided a vital lifeline for older people to access the town centre, library, doctors, dentists etc and was much valued by the Filey residents. Cllr Meek queried the chargeable fee tariff and the Clerk was requested to obtain information from Olympic Coaches but it was noted the amount collected was minimal.

Continued overleaf

FILEY TOWN BUS SERVICE continued

First Annual Review continued

The Clerk confirmed that all documentation requested by both councils had been submitted by Olympic Coaches and monthly passenger returns were submitted each month on a timely basis. The Clerk informed members that the agreement with Olympic Coaches was now in its second year and the Town Council would need to consider further financial support when starting to plan its budget for 2016/2017 in November 2015. After discussion it was

RESOLVED: That a letter of thanks be sent to Mr C Galway, Olympic Coaches to thank him for his progress report and return of annual passenger figures and to inform him that a review of the service had been undertaken by members and had been found to be satisfactory. F311/015

EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public are excluded for the following items of business being in relation to terms of tenders, proposals in negotiations for contracts.

F312/015

MODEL AGREEMENT TENDERS

Maintenance of Public and Commemorative Seating – Three Year Contract

The RFO informed members that the deadline for tenders was 12 noon on Friday 13 February 2015 and no tenders had been received for the above contract. The Tender was then re-advertised in the local press, the council's website and local noticeboards with a deadline of 12 noon on 2 April 2015 and only one tender had been received and was opened in the presence of the RFO and the Chairman of the Finance & General Purposes Committee. The RFO had collated the tender submission and circulated a report to members at the meeting. The RFO confirmed that it was stated in the current Financial Regulations that the Council was not obliged to accept the lowest or any tender, quote or estimate but if less than three tenders are received the Council may make such arrangements as it thinks fit for procuring the goods or executing the works. Members of the Finance Committee considered all the financial details of the tender within the Model Agreement budget and noted that all the criteria of the tender had been met and that the submission was from the Council's previous contractor which gave greater confidence. Members considered that there was a medium risk to the Council should a Public and Commemorative Seating contractor not be appointed. It was

RESOLVED: That a recommendation be made to full council that the three year contract for Maintenance of Public and Commemorative Seating be awarded to J.Haxby & Son (Joiners) as per the tender of

Repairs as required	Hourly Rate	£20.00 plus VAT
Painting as required	Cost per seat	£58.00 plus VAT
Cleaning Teak Oiling as required	Cost per seat	£40.00 plus VAT
Siting of New Seat	Total Cost	£90.00 plus VAT
Supply of Bench Seating	Total Cost	£160.00 plus VAT

F313/015

The Chairman requested that the letter from the Southdene Bowling Club in respect of their grant award be tabled at the next Finance & General Purposes Committee Meeting.

Under Section 17 of the Crime and Disorder Act 1998, members considered that none of the above decisions would impact on crime and disorder.

The meeting finished at 7.35pm

Councillor J Shackleton
Chairman
Finance & General Purposes Committee