



Filey Town Council

Town Clerk ~ Mrs Gina Robinson

Council Offices
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FILEY

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16 June 2016

Dear Councillor

As a Member of the **Property Committee** **YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the **PROPERTY COMMITTEE** to be held on **THURSDAY NEXT, 23 JUNE 2016 AT 10.30AM** (immediately following the Staffing Committee Meeting) in the Filey Town Council Offices, Council Chamber, 52A Queen Street Offices, Filey.

Yours faithfully

Gina Robinson
Town Clerk

AGENDA

1. **NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972
2. **APOLOGIES**
 - a) to note any apologies for absence
 - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST** – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.
4. **ELECTION OF CHAIRMAN** – to elect a Chairman of the Property Committee for 2016/2017
5. **ELECTION OF VICE CHAIRMAN** – to elect a Vice-Chairman of the Property Committee for 2016/2017
6. **TERMS OF REFERENCE** – to receive and accept Terms of Reference for the Property Committee (copy herewith)
7. **EVRON CENTRE** –
 - a) to receive the expression of interest for an asset transfer submitted by the Clerk (copy herewith)
 - b) to receive the decision of the Community Asset Transfer Panel and discuss the procedure for progressing the asset transfer with SBC Officers Mrs J Ireland and Mr M Pedley (copy herewith)
8. **PROPERTY UPDATE** – to receive any information from the Clerk and Health and Safety Risk Advisor.

Members of the Property Committee

**Cllr R Walker (current Chairman and ex-officio member), Cllr J Casey (current Vice Chairman), Cllr M Cockerill, Cllr J Meek, Cllr A Shaw, Cllr J Shackleton
Mr K Leathley – Health & Safety Risk Advisor (non voting)**