



# Filey Town Council

Town Clerk ~ Mrs Gina Robinson

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1 July 2016

Dear Councillor

As a Member of the **Property Committee YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the **PROPERTY COMMITTEE** to be held on **THURSDAY NEXT, 7 JULY 2016 AT 10.00AM for a site visit at the FILEY ALLOTMENT SITE which will be followed by a Property Committee Meeting at approx 11.00am** in the Filey Town Council Offices, Committee Room, 52A Queen Street Offices, Filey.

**Please meet at Filey Allotments at 10.00am.**

Yours faithfully

Gina Robinson  
Town Clerk

## AGENDA

1. **NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972
2. **APOLOGIES**
  - a) to note any apologies for absence
  - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST** – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.
4. **ELECTION OF CHAIRMAN** – to elect a Chairman of the Property Committee for 2016/2017
5. **FILEY ALLOTMENTS**
  - a) to discuss site visit following annual inspection and consider any matters arising thereon.
  - b) to receive information from the Clerk regarding the new lease and to make recommendation thereon that the signatories on the lease will be the Chairman of the Town Council and the Town Clerk.
6. **THE LAWNS CEMETERY** – to consider the cost of purchasing 10 additional walk boards.
7. **PROPERTY UPDATE** – to receive any information from the Clerk and Health and Safety Risk Advisor.

### *Members of the Property Committee*

*Cllr R Walker (current Chairman and ex-officio member), Cllr J Casey (current Vice Chairman),*

*Cllr M Cockerill, Cllr J Meek, Cllr A Shaw, Cllr J Shackleton*

*Mr K Leathley – Health & Safety Risk Advisor (non voting)*