



Filey Town Council

Town Clerk ~ Mrs Gina Robinson

Council Offices
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1 September 2016

Dear Councillor

As a Member of the **Property Committee YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the **PROPERTY COMMITTEE** to be held on **WEDNESDAY NEXT, 7 SEPTEMBER 2016 AT 10.00AM for a site visit of Filey's Public Toilet provision which will be immediately followed by a Property Committee Meeting** in the Filey Town Council Offices, Committee Room, 52A Queen Street Offices, Filey at approx 11.00am.

Please meet at Filey Town Council Offices, 52A Queen Street, Filey at 10.00am to meet with Borough Council Officers who will be attending the site visit.

Yours faithfully

Gina Robinson
Town Clerk

AGENDA

Mr N Edwards and Mr P Thompson, Scarborough Borough Council Officers have been invited to attend the site visit and to attend the meeting.

1. **NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972
2. **APOLOGIES**
 - a) to note any apologies for absence
 - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST** – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.
4. **FILEY PUBLIC TOILET PROVISION**
 - a) to discuss site visit with Borough Officers and consider any matters arising thereon.
 - b) to receive information for consideration from Borough Officers
5. **PROPERTY UPDATE** – to receive any information from the Clerk and Health and Safety Risk Advisor.

Members of the Property Committee

Cllr R Walker (current Chairman and ex-officio member), Cllr J Casey (current Vice Chairman),

Cllr D Glanvill, Cllr J Meek, Cllr A Shaw, Cllr J Shackleton

Mr K Leathley – Health & Safety Risk Advisor (non-voting)

Mr G Wilkinson – Trainee Health & Safety Risk Advisor (non-voting)