



Filey Town Council

Town Clerk ~ Mrs Gina Robinson

Council Offices
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26 May 2017

Dear Councillor

As a Member of the **Property Committee YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the **PROPERTY COMMITTEE** to be held on **THURSDAY NEXT, 1 JUNE 2017 AT 10.00AM for a site visit at the FILEY ALLOTMENT SITE which will be followed by a Property Committee Meeting at approx 11.00am** in the Filey Town Council Offices, Committee Room, 52A Queen Street Offices, Filey.

Please meet at Filey Allotments at 10.00am.

Yours faithfully

Gina Robinson
Town Clerk

AGENDA

1. **NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972
2. **APOLOGIES**
 - a) to note any apologies for absence
 - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST** – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.
4. **ELECTION OF CHAIRMAN** – to elect a Chairman of the Property Committee for 2017/2018
5. **ELECTION OF VICE CHAIRMAN** – to elect a Vice-Chairman of the Property Committee for 2017/2018
6. **TERMS OF REFERENCE** – to receive and accept Terms of Reference for the Property Committee (copy herewith)
7. **FILEY ALLOTMENT SITE** –
 - a) to receive letter from Mrs R Pearson, Treasurer, Filey Allotment & Garden Association for consideration thereon (copy herewith)
 - b) To discuss site visit held with members of the Allotment & garden Association Committee
8. **QUEEN STREET GARDEN** – to consider any response received from Scarborough Borough Council for consideration thereon (copy to be circulated at the meeting)

9. **PROPERTY UPDATE** – to receive any information from the Clerk and Health and Safety Risk Advisor

Members of the Property Committee

Cllr R Walker (current Chairman and ex-officio member), Cllr J Casey (current Vice Chairman),

Cllr D Anthony, Cllr D Glanvill, Cllr J Meek, Cllr J Shackleton

Mr G Wilkinson – Health & Safety Risk Advisors (non-voting)

Mr K Leathley – Health & Safety Associate (non-voting)