



# Filey Town Council

Town Clerk ~ Mrs Gina Robinson

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23 June 2017

Dear Councillor

As a Member of the **Property Committee YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the **PROPERTY COMMITTEE** to be held on **THURSDAY NEXT, 29 JUNE 2017 AT 10.00AM for a site visit at the LAWNS CEMETERY SITE which will be followed by a Property Committee Meeting at approx 11.00am** in the Filey Town Council Offices, Committee Room, 52A Queen Street Offices, Filey.

**Please meet at The Lawns Cemetery at 10.00am.**

Yours faithfully

Gina Robinson  
Town Clerk

## AGENDA

1. **NOTICE OF MEETING** – Public Notice of the meeting has been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972
2. **APOLOGIES**
  - a) to note any apologies for absence
  - b) to receive reasons for absence for acceptance thereon
3. **DECLARATIONS OF INTEREST** – Members are reminded of the need to consider whether they have a disclosable pecuniary interest or personal interest (as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct) to declare in any of the items on this agenda.
4. **THE LAWNS CEMETERY** – to discuss site visit and make any recommendations thereon
5. **FILEY ALLOTMENT SITE** – to receive further information regarding possible drainage solution for the Filey Allotment site
6. **COUNCIL OFFICES** – to receive Fire Risk Assessment for consideration and acceptance thereon (copy to be circulated at the meeting)
7. **PROPERTY UPDATE** – to receive any information from the Clerk and Health and Safety Risk Advisor

### *Members of the Property Committee*

*Cllr R Walker (Chairman and ex-officio member), Cllr J Casey (Vice Chairman),*

*Cllr M Anthony, Cllr D Glanvill, Cllr J Meek, Cllr J Shackleton*

*Mr G Wilkinson – Health & Safety Risk Advisors (non-voting)*

*Mr K Leathley – Health & Safety Associate (non-voting)*