

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON THURSDAY 13 FEBRUARY 2014 AT 10.00AM

Present: Cllr J Casey, Cllr J Shackleton, Cllr T Willis
Also Present: Cllr J Meek
Mr K Leathley, Health & Safety Risk Advisor
Clerk – Mrs G Robinson

The Clerk advised that the meeting was quorate with three members in attendance but in the absence of the Chairman and the Vice Chairman, a Chairman for this meeting only needed to be elected. It was **RESOLVED: That in the absence of the Chairman and the Vice Chairman Cllr T Willis be elected as Chairman of the Property Committee for this meeting only.** 177/014

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 178/014

APOLOGIES

Cllr D Glanvill (work commitment), Cllr E Holden (ill-health) and Cllr R Walker (ill-health) had all sent their apologies to the meeting. It was:

RESOLVED: That Cllr D Glanvill, Cllr E Holden and Cllr R Walker's apologies be accepted. 179/014

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

RESOLVED: That no declarations of interest were declared. 180/014

THE LAWNS CEMETERY

Cemetery hydraulic grave shoring equipment

The Clerk circulated two quotations for hydraulic grave shoring equipment for member's consideration which included the cost of hydraulic shoring units, hydraulic hand pump and delivery hose, 4 way lifting sling, industrial ladder and polypropylene walk boards. After due consideration of comparison of the equipment, the cost of delivery, onsite training and the annual maintenance cost of the equipment it was considered that the quotation from Teleshore (UK) Ltd provided the most cost effective quotation and provided delivery costs and training free of charge. The Clerk confirmed that there were sufficient funds in the Model Agreement Budget for this equipment and it was

RESOLVED: That the detailed quotation from Teleshore (UK) Ltd for cemetery hydraulic grave shoring equipment, cemetery walk boards and onsite training for up to 5 personnel be accepted at a total cost of £4,037.00 plus VAT be ordered as soon as possible with the expenditure being utilised from the Cemetery Model Agreement Budget. 181/014

FILEY MUSEUM

The Clerk informed members that building contractors were presently undertaking remedial works to damp issues at the Museum which was noted. The Clerk circulated two quotations for the exterior painting of Filey Museum for member's consideration for work to be completed before Easter 2014 (weather permitting) and it was

RESOLVED: That the quotation from Simon Braithwaite Decorators for exterior repainting of Filey Museum at a total cost of 950.00 be accepted with expenditure being utilised from the Filey Museum budget and reserve. 182/014

COUNCIL OFFICES

Fire Escape

The Clerk informed Members that quotations had not yet been received for works to install a fire door on the top landing and other associated requirements to comply with the fire escape being fitted. It was

RESOLVED: That this item be deferred until all quotations had been received. 183/014

Continued overleaf

PROPERTY UPDATE

Filey Bus Station Notice Board

The Clerk informed members that she had received a letter from the Secretary of the Filey Tourism Association requesting to use the notice board at the bus station which is presently in the ownership of the Town Council due to their own notice board on the walkway approach to Station Avenue being in a bad condition. After discussion it was agreed that as this notice board is managed by the Town Council, any notices received from the Filey Tourism Association (A5 size preferable) would be accommodated if space allowed and Cllr J Casey agreed to facilitate this request. Cllr J Casey also agreed to inform the Filey Tourism Association that grant funding may be available from the Community Ward Funding Scheme to apply for a replacement notice board. It was

RESOLVED: That Cllr J Casey be thanked for his commitment to inserting the community posters in all the Town Council's notice boards.

184/014

Filey Museum Fire Risk Assessment

Mr K Leathley, Health and Safety Risk Advisor informed members that he had been asked by the Filey Museum Council representatives to assess the risk of fire protection for Filey Museum and would be reporting back at a future meeting. It was

RESOLVED: That the above information be noted.

185/014

The meeting closed at 11.00am

Councillor T Willis
Appointed Acting Chairman
Property Committee