

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON THURSDAY 30 OCTOBER 2014 AT 10.15AM

Present: Cllr J Casey, Cllr J Meek, Cllr J Shackleton, Cllr R Walker (Vice Chair)
Clerk – Mrs G Robinson

Prior to the meeting all the above members of the Property Committee had attended a site visit to the Queen Street Garden, Filey.

Cllr R Walker, Vice Chairman welcomed everyone to the meeting.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 753/014

APOLOGIES

Cllr D Glanvill (work commitment) and Cllr E Holden (ill-health) had sent their apologies to the meeting. It was:

RESOLVED: That Cllr D Glanvill and Cllr E Holden apologies be accepted. 754/014

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting.

Cllr J Shackleton declared a personal interest in agenda item 4 as he is a member of the Filey Allotment & Garden Association and is also the President of the Allotment Association in his role as Town Mayor.

It was

RESOLVED: That Cllr J Shackleton's personal declaration of interest be noted. 755/014

FILEY ALLOTMENT SITE

Further to Minute No 649/014 the Clerk and Cllr Shackleton informed members that they had met on site with the resident of Sheldrake Close together with members of the Allotment Committee to agree the physical boundary of the allotment land between both parties with the outcome being that no agreement could be reached. The Clerk circulated a further letter and associated information from the resident who stated that they would be arranging for a fence to be erected in the area of land in question. After discussion it was

RESOLVED: That the Clerk and the Vice Chairman arrange to obtain legal advice as soon as possible in order that a formal response may be made to the resident's solicitor.

756/014

ST OSWALD'S CHURCHYARD

Members had previously been circulated with a copy of documentation from the Privy Council Office, London which informed the Town Council that an order had been made by the Secretary of State for Justice relating to burials in St Oswald's Churchyard, Filey which gave a map showing the area for burials to be discontinued. It was

RESOLVED: That the above information be noted.

757/014

LAWNS CEMETERY

Overspill Land

The Clerk informed members that since the meeting held with Mr N Edwards, SBC Director of Business Support to discuss the creation of an additional cemetery on the earmarked cemetery overspill land she had made further enquiries regarding approximate costings for the establishment of an additional cemetery which would require planning permission; the land evaluating by the Environment Agency and would require substantial capital funding. The Clerk informed members of the number of available plots in the Cemetery which had already been requested and supplied to SBC's Portfolio Holder for Land and particular concern was shown for the plots available in Roman Catholic section.

Continued overleaf

LAWNS CEMETERY continued

Overspill Land continued

Members considered that due to the cemetery overspill land being owned by the Borough Council a letter detailing all the facts and figures should be sent to Mr A Skelton, Director of Service Delivery to request that the Borough Council consider all the implications and cost of creating an additional cemetery in the near future with substantial capital funding being required. It was

RESOLVED: That the Clerk send a letter to Mr A Skelton, SBC Director of Service Delivery regarding the cemetery overspill land as detailed above. 758/014

Cemetery Equipment

Mr Leathley, Health & Safety Risk Advisor requested the following sundry items for the cemetery be purchased, a new grave grass mat, 20 funeral cones (to cone off the road leading up to the cemetery when funerals are taking place), a soil box and an overnight grave cover. The Clerk advised that sufficient funds were available in the cemetery Model Agreement Budget. It was agreed

RESOLVED: That the sundry items for the cemetery be purchased from the Cemetery's Model Agreement budget. 759/014

QUEEN STREET GARDEN

Ground Investigation Works

Prior to the meeting Members had undertaken a site visit to Queen Street Garden to view the monitoring points which have been installed and would be monitored every 2 weeks over the next two months. Members welcomed the progression of the ground investigation works and awaited the outcome of the report in due course. It was

RESOLVED: That the above information be noted. 760/014

Site Visit

The Clerk was requested to report a loose handrail at the top of the steps at the side of Queen Street Garden. It was

RESOLVED: That the above information be noted. 761/014

COUNCIL OFFICES

Fire Access

The Clerk informed Members that the rear access door leading on to the fire escape had now been completed and the emergency lighting had been installed. During a recent power cut one of the new emergency lights had failed but had now been replaced. The Clerk stated that the next stages of the fire prevention measures would be to replace the two rear office windows with hard wood frames and 30 minute fire glass protection plus air extraction systems before the overall works could be signed off by Building Control Officer. The Clerk was requested to obtain quotations for the above works as soon as possible. It was

RESOLVED: That the above information be noted and the Clerk arrange to obtain the quotations as detailed above. 762/014

Proposed Disabled Access

The Clerk informed members that a pre-planning application had been submitted to the Planning Authority for the proposed housing for a platform lift plus extending the rear door of the council offices but as yet no response had been received. Members were circulated with a copy of an Architect's fees to draw up plans for the project and also discussed the overall cost of the project which was thought to be in the region of £30K. After discussion it was agreed to make a recommendation to the Finance & General Purposes Committee to approve the cost of appointing an Architect to draw up the plans for the project. It was

RESOLVED: That a recommendation be made to the Finance & General Purposes Committee to consider the cost of appointing an Architect to draw up plans for the Disabled Lift Access project. 763/014

Continued overleaf

PROPERTY UPDATE

Mr Leathley informed Members that he would shortly be conducting his annual health and safety inspection. The Clerk reported that the council offices had a problem with pigeons and a quotation had been sought for additional bird spikes to be applied to the building and the contractor would also be requested to investigate whether they were nesting in the Bell Tower. It was also noted that some of the window frames and ledges at the front of the building were rotten and the Clerk was requested to obtain quotations for both repair and replacement but it was recognised these works may need to be undertaken in the next financial year. Members noted the bandstand lights were not working and Cllr Casey stated that he would attend to this as he had been trained to use the trip switch by the electrical engineers. It was

RESOLVED: That the above information be noted and quotations be sought as requested.

764/014

The meeting closed at 12.00noon

Councillor R Walker
Vice Chairman
Property Committee