

FILEY TOWN COUNCIL

PROPERTY COMMITTEE MEETING HELD ON TUESDAY 4 MARCH 2014 AT 10.00AM

Present: Cllr D Glanvill, Cllr R Walker, Cllr T Willis
Also Present: Mr K Leathley, Health & Safety Risk Advisor
Clerk – Mrs G Robinson

The Clerk advised that the meeting was quorate with three members in attendance. The meeting was chaired by the Vice Chairman Cllr R Walker.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. **203/014**

APOLOGIES

Cllr J Casey (funeral), Cllr E Holden (ill-health) and Cllr J Shackleton (holiday) had all sent their apologies to the meeting. It was:

RESOLVED: That Cllr J Casey, Cllr E Holden and Cllr J Shackleton's apologies be accepted. **204/014**

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

RESOLVED: That no declarations of interest were declared. **205/014**

FILEY MUSEUM

Report from Fire Officer and the Town Council's Health & Safety Risk Advisor

The Clerk had previously circulated a copy of a report from North Yorkshire Fire & Rescue Service's Watch manager Prevention & Protection which highlighted fire safety deficiencies at Filey Museum. Mr Leathley, Health & Safety Risk Advisor to the Town Council had submitted a report which had also been circulated to members for consideration. The Clerk informed members that the Filey Museum building was owned by the Town Council and leased to the Trustees of Filey Museum in return for a peppercorn rent. Mr Leathley informed members of the statutory regulations which needed to be put in place as a high priority and made recommendations for member's consideration. Members considered the recommendations should be addressed as a matter of high priority and discussed with the Trustees of the Museum as soon as possible. Members also considered that it needed to be determined whether a periodic inspection of electricity had been carried out. After much discussion it was

RESOLVED: That a Property Committee Meeting be arranged as soon as possible with all the Trustees of Filey Museum being invited to attend to discuss the above and to establish joint responsibilities. **206/014**

Lead Flashing to Chimney Stack

The Contractor had submitted a report stating that after further inspection he advised against lead flashing the chimney stack as this could trap moisture in the cavity between the gable and the chimney and could cause potential damp problems in the future. It was

RESOLVED: That the above information be noted. **207/014**

COUNCIL OFFICES

Fire Escape

The Clerk informed Members that under delegated power she had arranged for the relocation of the lightning conductor in order that the base for the fire escape could be laid and this had been carried out at a cost of £760 plus VAT. The Clerk also informed members that one of the exterior lights had also had to be moved to accommodate the fire escape and this had been replaced with a new two-way exterior light. It was

RESOLVED: That this information be noted. **208/014**

Continued overleaf

Property Committee Meeting held on Thursday 4 March 2014 continued

FILEY ALLOTMENT & GARDEN ASSOCIATION

Members had previously been circulated with a letter, balance sheet and list of Committee Members from the current Treasurer, Mr P Higginbottom. The Treasurer confirmed that the hedges had been cut back as requested and an estimate has been sought for clearing overgrowth in the ditch near the iron grid outflow and assurance that he would inform the council once this work had been completed. It was

RESOLVED: That the above information be noted.

209/014

PROPERTY UPDATE

The Clerk updated members with regard to Queen Street Gardens and stated that she would pursue support from Borough Council engineers on a way forward. Following the meeting members undertook a site visit to Queen Street Gardens and noted that the situation had deteriorated since their last visit. The Clerk was requested to discuss with Yorkshire Water how much it would cost for the water supply to be permanently capped off. It was

RESOLVED: That the above information be noted.

210/014

The meeting closed at 11.45am

Councillor R Walker
Vice Chairman
Property Committee