

## FILEY TOWN COUNCIL

### PROPERTY COMMITTEE MEETING HELD ON THURSDAY 23 JULY 2015 AT 11.05AM

Present: Cllr Richard Walker (Chairman), Cllr John Casey (Vice Chairman),  
Cllr Diane Glanvill, Cllr J Meek, Cllr John Shackleton, Cllr Anna Shaw  
Clerk – Mrs Gina Robinson  
Deputy Town Clerk/Burial Clerk – Mrs Maureen Prentice  
Mr Ken Leathley, Health & Safety Risk Advisor

Also present: SBC Borough Cllr M Cockerill

Cllr Richard Walker, Chairman welcomed everyone to the meeting and thanked all the above members for attending a site visit to the Lawns Cemetery site prior to the meeting.

#### NOTICE OF THE MEETING

**RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 567/015**

#### APOLOGIES

All members of the Property Committee were present at the meeting. It was:

**RESOLVED: That this information be noted. 568/015**

#### DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting.

*Cllr D Glanvill declared a personal interest in Agenda item 4b as she lives on the Mill Meadows Estate which is at the rear of the Cemetery Overspill Land should this be discussed.*

It was

**RESOLVED: That Cllr D Glanvill's personal declaration of interests be noted. 569/015**

#### THE LAWNS CEMETERY

##### Site Visit

Members of the Property Committee had undertaken an annual site inspection to the Lawns Cemetery site and had met with the Council's Contractors, Advanced Trees & Grounds. Members noted that the cemetery was very well kept by the contractor and he suggested pruning back the cherry trees at the entrance and also pruning back the large trees and shrubs in the right hand corner of the cemetery and this was agreed. The contractor was also requested to undertake a minor repair to the shed roof. Cllr Casey informed members that there was a category to enter cemeteries in the Yorkshire in Bloom and he was asked to obtain some further information. Members noted that there were several large bushes, small trees and large shrubs growing around memorial headstones which were encroaching on nearby headstones and some complaints had been made to the Council regarding this matter. It was agreed to undertake a review of the cemetery's rules and regulations at the next meeting with a view to writing to the relatives of the graves which were subject to overgrown planting to ask them to remove them within one month otherwise they would be removed by the council's contractors. Boro Cllr Cockerill suggested that a notice also be placed on the cemetery gates to alert relatives should they not be able to be traced. It was

**RESOLVED: That the above minor works be carried out by the Town Council's Cemetery contractor and the Rules and Regulations for the Lawns Cemetery be reviewed at the next meeting. 570/015**

##### Cemetery Overspill Land

Members were circulated with a briefing note from the Borough Council's Assets Manager which stated that they could not be present at the cemetery site visit and that the Borough was considering an overall strategy for the provision of cemeteries within the Borough and would liaise with the Town Council with more detailed information as soon as they were able.

*Continued overleaf*

Property Committee Meeting held on Thursday 23 July 2015 continued

**THE LAWNS CEMETERY continued**

Cemetery Overspill Land continued

The Borough's Cemetery Manager had sent a report regarding approximate costs for a desktop survey of the cemetery overspill land and he had suggested withdrawing the sale of pre-purchased plots and just allocate plots to burials but following discussion this suggestion was not supported for the foreseeable future. Boro Cllr Cockerill informed members that he would have further discussion with the new Director of Environmental Services once he had commenced in his new position. It was

**RESOLVED: That the above information be noted.**

**571/015**

*Mrs Maureen Prentice, Deputy Town Clerk/Burial Clerk left the meeting at this point.*

**QUEEN STREET GARDEN**

The Clerk informed members that an email had been received from the Consultant apologising for the delay in sending the required documents but these would be supplied shortly. The Clerk informed members that she had spoken with the Borough Council's Principal Engineer and the Borough could assist in negotiating with the Consultants for an appropriate fee if required. Cllr Cockerill requested a copy of the Queen Street Ground Investigation Report and agreed to provide a report to members. After discussion it was

**RESOLVED: That a further Property Committee meeting be arranged once the Consultant's documents had been received to discuss this matter in more detail.**

**572/015**

**PROPERTY UPDATE**

The Clerk informed members that confirmation had been received from Mr P Thompson, SBC Operations Manager that the Town Council could erect 10 Commorative Seats on Filey Country Park with a proviso that a concrete plinth was installed for each one in order to minimize grass cutting underneath the seats. The Clerk showed members different styles for commemorative seats for consideration, Cllr Cockerill stated that he would forward some designs for recyclable seats which may prove more sustainable for this area. It was agreed to defer a decision until the next meeting to view alternative designs. The Clerk informed members that the set of two Commemorative Seats for WW1 and WW2 were now in situ in Memorial Gardens in Filey and many compliments had been received to the Town Council for their design and appropriateness as a mark of respect for fallen war heroes.

**RESOLVED: That the above information be noted.**

**573/015**

**DATE AND TIME OF NEXT MEETING**

The Clerk confirmed that she would liaise with the Chairman to call a special Property Committee meeting if the Consultant's documents were received.

The Clerk informed members that the next meeting was scheduled to take place on Thursday 27 August 2015 at 10.00am for a site visit to Filey Museum and Queen Street Garden which would be followed by a Committee Meeting at the Council Offices at approx 11.00am. It was

**RESOLVED: That this information be noted.**

**574/015**

*The meeting closed at 12.15pm*

**Councillor R Walker**  
Chairman  
Property Committee