

**FILEY TOWN COUNCIL**  
**PROPERTY COMMITTEE MEETING HELD ON THURSDAY 10 MARCH 2016 AT 10.30AM**  
**IN THE COUNCIL CHAMBER**

Present: Cllr Richard Walker (Chairman), Cllr John Casey (Vice Chairman), Cllr Diane Glanvill,  
Cllr Jeff Meek, Cllr Anna Shaw, Cllr John Shackleton  
Clerk – Mrs Gina Robinson

Cllr Richard Walker, Chairman welcomed everyone to the meeting.

**NOTICE OF THE MEETING**

**RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 242/016**

**APOLOGIES**

Mr K Leathley, Health & Safety Risk Advisor had sent his apologies to the meeting (ill-health). It was  
**RESOLVED: That Mr K Leathley's apology be accepted. 243/016**

**DECLARATIONS OF INTEREST**

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

*Cllr J Shackleton declared a personal interest in Agenda item 5 as he is the President of the Allotment Association in his role as Town Mayor.*

*Cllr J Casey declared a personal interest in Agenda Item 5 as his wife is a member of the Filey Allotment & Garden Association.*

**RESOLVED: That Cllr J Shackleton and Cllr J Casey's personal declaration of interests be noted. 244/016**

**QUEEN STREET GARDEN**

The Clerk reported that the Borough Council's Principal Engineer wished to attend a meeting with members to discuss his findings regarding Queen Street Garden and it was agreed that a meeting be arranged for Tuesday 15 March 2016 at 10.00am to discuss this one agenda item. It was

**RESOLVED: That the above date and time of the next meeting to be held on 15 March 2016 at 10.00am be noted. 245/016**

**FILEY ALLOTMENTS**

Filey Allotment & Garden Association Annual Rent Review

The Clerk informed Members that confirmation had been received from the Chairman of the Filey Allotment & Garden Association that the Town Council's annual rent review for Filey Allotments for three years with effect from 1 April 2017 was acceptable (no increase) and the Clerk confirmed that she had served the statutory notice to the Filey Allotment & Garden Association. It was

**RESOLVED: That it be noted that the formal notice to the Filey Allotment & Garden Association for the annual rent of £500.00 with effect from 1 April 2017 for a period of three years had been served. 246/016**

Filey Allotment Lease

The Clerk informed Members that confirmation had been received from the Chairman of the Filey Allotment & Garden Association that the organisation wished to renew their lease for a further 9 year period with no changes. The Clerk confirmed that she would now proceed to liaise with the solicitor to drawn up a new lease. It was

**RESOLVED: That the above information be noted and the Clerk be instructed to make the necessary arrangements with a solicitor for a new lease to be drawn up between the Filey Allotment & Garden Association and Filey Town Council. 247/016**

*Continued overleaf*

**HEALTH & SAFETY RISK ASSESSMENTS**

The Clerk had previously circulated to members copies of all risk assessments mapped to health and safety which had been approved by Mr K Leathley, Health & Safety Risk Advisor. Mr Leathley is to provide further detailed risk assessments for the Council Offices building in due course. It was

**RESOLVED: That the Health & Safety Risk Assessments be approved. 248/016**

**PROPERTY UPDATE**

The Lawns Cemetery

The Clerk reported that she had contacted the Borough Council's Engineer for a specification for the drainage scheme in the Lawns Cemetery and was requested to obtain three quotations for this work. The Clerk stated that the funding for this scheme would be utilised from the Model Agreement funds and therefore if not spent by the end of the financial year (31 March 2016) a request would need to be sent to Mr N Edwards, SBC Head of Finance to earmark the funds in the financial year 2016-2017.

It was

**RESOLVED: That the Clerk obtain the quotations as soon as possible and Mr Edwards be informed accordingly. 249/016**

Council Offices

The Clerk reported that a new security light to light the fire escape had been installed and some lighting tubes had been replaced in the Council Offices. Two new office seats had been purchased. The Clerk informed members regarding the proposed registration for the proposed ACV's (Assets of Community Value) for the Evron Centre, Filey Tourist Information Centre and the Old Conference Hall and a decision was to be made on 11 March 2016. It was

**RESOLVED: That the above information be noted. 250/016**

Filey Allotments

*Cllr J Shackleton declared a personal interest in this item as he is the President of the Allotment Association in his role as Town Mayor.*

*Cllr J Casey declared a personal interest in this item as his wife is a member of the Filey Allotment & Garden Association.*

**RESOLVED: That Cllr J Shackleton and Cllr J Casey's personal declaration of interests be noted. 251/016**

The Clerk informed members of anonymous letter of complaint which had been received and Cllr Shackleton agreed to discuss this with the Chairman of the Allotment & Garden Association and for the association to consider their own complaints. It was

**RESOLVED: That the above information be noted. 252/016**

*The meeting closed at 11.16am*

**Councillor R Walker**  
Chairman  
Property Committee