

FILEY TOWN COUNCIL
PROPERTY COMMITTEE MEETING HELD ON THURSDAY 13 OCTOBER 2016 AT 11.00AM

Present: Cllr Richard Walker (Chairman), Cllr John Casey (Vice Chairman), Cllr Diane Glanvill,
Cllr Jeff Meek, Cllr Anna Shaw, Cllr John Shackleton
Clerk – Mrs Gina Robinson

The Chairman welcomed everyone to the meeting and thanked the above members and the Clerk for attending site visits to Parish Wood (all the above except Cllr J Casey) and Filey Museum (all the above) prior to the meeting.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 801/016

APOLOGIES

Mr K Leathley, Health & Safety Risk Advisor (ill-health) had sent his apologies to the meeting. It was

RESOLVED: That the above apology be duly noted. 802/016

RESOLVED: That the above reason for absence be accepted. 803/016

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

RESOLVED: That no declarations of interest were made at this point. 804/016

FILEY PARISH WOOD

Site Visit

Prior to the meeting Members of the Property Committee had undertaken a site visit to Parish Wood, no representatives of the Filey Brigg Ornithological Group were present as Mr I Robinson had sent his apologies for not being able to attend this site meeting. Members generally noted that the site was much improved since their last visit and the only problem highlighted was the tractor track rut which needed to be filled in. The Clerk was requested to write a letter of thanks to the Filey Brigg Ornithological Group. It was

RESOLVED: That a letter of thanks be sent to Filey Brigg Ornithological Group as requested. 805/016

FILEY MUSEUM

Site Visit

Prior to the meeting Members of the Property Committee had undertaken a site visit to Filey Museum and had met with the Trustees. The Museum at the time was very busy with a visiting school party. Members noted that there was a loose slate in the gable, gutters needed to be cleared, the exterior painting at the foot of the building (front and rear) needed to be repainted in Spring 2017, the gable end needed repointing in places and there was a small area which needed to be re-plastered in Room 8 (front left-hand corner) and it was also noticed that the fire extinguishers needed to be re-tested. The Clerk was requested to make arrangements for the minor works to be carried out as requested and send a letter of thanks to the Trustees and to make reference to the fire extinguishers. It was

RESOLVED: That a letter of thanks be sent to the Trustees of Filey Museum as requested. 806/016

QUEEN STREET GARDEN

The Clerk stated that she had informed the Borough Council Engineers that the Town Council had requested that three quotations be sought for the Queen Street Garden works and this had been confirmed that approximate costings would be provided to the Town Council by the Borough Council in due course. It was

RESOLVED: That this information be noted. 807/016

Continued overleaf

PUBLIC TOILET PROVISION

The Clerk informed members that some information had been received from the Borough Council regarding the condition of the toilets and it was noted that asbestos had been identified in the soffits in the Filey Country Park Toilet Block. The Clerk had met with one company who could offer different options for cleaning and maintenance and this was currently being pursued with another company being approached to provide an approximate figure for cleaning and interior and exterior repainting for the seven toilet blocks prior to the full council meeting to be held on 26 October 2016. It was

RESOLVED: That this information be noted.

808/016

PROPERTY UPDATE

The Clerk informed members that the improvements to external fire doors and other minor works to the Council Offices would commence on 2 November 2016. Cllr Meek stated that he would personally oversee the transfer of some archive boxes being housed in the strong room as requested by the Archive Working Party. Cllr Casey requested that an item be placed on the next full council agenda for members to consider options to refurbish the existing council member's chairs (and keep the existing desks) or consider purchasing new multi-use conference tables and chairs. Members discussed various ideas to provide more space for the archive including investing in property to incorporate the archive. It was

RESOLVED: That the above information be noted and the requested item be placed on the full council meeting agenda for 9 November 2016.

809/016

The meeting closed at 11.40am

Councillor Richard Walker
Chairman
Property Committee