

FILEY TOWN COUNCIL
PROPERTY COMMITTEE MEETING HELD ON THURSDAY 28 JULY 2016 AT 10.00AM

Present: Cllr Richard Walker (Chairman), Cllr John Casey (Vice Chairman), Cllr Jeff Meek,
Cllr Anna Shaw
Clerk – Mrs Gina Robinson
Mr Ken Leathley, Health & Safety Risk Advisor

The Chairman welcomed everyone to the meeting and thanked the above members, the Clerk and Mr Leathley for attending a site visit to the Lawns Cemetery site prior to the meeting.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 612/016

APOLOGIES

Cllr John Shackleton (personal) had sent his apologies to the meeting. It was

RESOLVED : That the above apology be duly noted. 613/016

RESOLVED : That the above reason for absence be accepted. 614/016

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

RESOLVED: That no declarations of interest were made at this point. 615/016

ELECTION OF CHAIRMAN

The Clerk informed members that whilst Cllr Walker had been put forward as the Chairman of the Property Committee at the full council meeting held on 13 July 2016 and this was supported by the council it needed to be re-affirmed by the members of the Property Committee. It was proposed by Cllr Anna Shaw and seconded by Cllr Jeff Meek and unanimously agreed that Cllr Richard Walker be elected as Chairman of the Property Committee for 2016/2017. It was

RESOLVED: That Cllr Richard Walker be elected Chairman of the Property Committee for 2016/2017. 616/016

THE LAWNS CEMETERY

Site Visit

Members of the Property Committee had undertaken an annual site inspection to the Lawns Cemetery and had met with the council's grounds maintenance contractor. Members noted that the cemetery was very well kept and looked very tidy now that overgrown shrubs and planting had been removed. It was noted that the bins need repainting and needed minor repairs; the roof on the shed needed tacking down; one of the wall pillars needed repointing and the cemetery gates needed sand blasting and repainting. Mr Leathley stated that members should continue to press for the extension of the cemetery with the Borough Council and also the future development of the pathways. The Clerk stated that she would contact the Borough Council to enquire if surplus spoil could be spread on the overspill land and members noted that if this area were cleared it could provide a better position for a replacement workbase to be located on. It was

RESOLVED: That the above minor repairs for improvement be noted and carried out within the limits of the Model Agreement Cemetery budget. 617/016

RESOLVED: That the Cemetery Grounds Maintenance contractor be thanked for attending the site visit. 618/016

Cemetery Drainage

The Clerk informed members that four quotations had been sought for the cemetery drainage scheme with only one quotation being submitted by the deadline.

The Clerk left the meeting at this point and the Deputy Clerk took over from this point.

Members noted that the quotation received met the criteria for the cemetery drainage scheme but requested that additional quotations be sought before 1 September 2016 with the existing quotation still being considered. It was

RESOLVED: That the Clerk strives to obtains further quotations for the cemetery drainage scheme before 1 September 2016. 619/016

COUNCIL OFFICES

The Deputy Clerk informed the meeting that the Clerk had obtained costs for minor works and repairs to the Council Offices to meet fire regulations as members had previously requested and it was

RESOLVED: That the quotation from M & R Malley be accepted for minor works and repairs to the council offices at a cost of £976.29 as per the submitted quotation and to be utilised from the Council Offices 2016/2017 budget. 620/016

PROPERTY UPDATE

Cllr Anna Shaw made suggestions for the redundant shop on Belle Vue Street and requested further information on the former HSBC Bank. Members requested that the extension of maintenance contracts for commemorative sea front seating be placed on the agenda for a future meeting. The Deputy Clerk informed members that Mr G Wilkinson had commenced as a volunteer Health & Safety Risk Advisor on a three month trial basis and was currently being mentored by Mr Ken Leathley.

Cllr J Casey declared a personal interest at this point as Mr G Wilkinson was a personal friend and he took no further part in the discussion.

Mr Wilkinson had requested to attend a Health & Safety Level 2 Award course at a cost of £80 and this would be authorised by full council on 10 August 2016. A letter had been received from Thorpe & Co stating that they proposed to close the file on the Allotment Boundary Dispute and this was noted. Cllr Casey requested that costs be investigated for a permanent display board to be placed outside the Bandstand to advertise Bandstand Concerts instead of the current A Board and this be discussed at a future meeting. It was

RESOLVED: That the above information be noted.

621/016

The meeting closed at 11.35am

Councillor John Casey
Vice Chairman
Property Committee