

FILEY TOWN COUNCIL
PROPERTY COMMITTEE MEETING HELD ON THURSDAY 7 JULY 2016 AT 10.35AM
IN THE COUNCIL CHAMBER

Present: Cllr John Casey (Vice Chairman), Cllr John Shackleton, Cllr Anna Shaw
Clerk – Mrs Gina Robinson
Mr Ken Leathley, Health & Safety Risk Advisor

Cllr John Casey, Vice Chairman welcomed everyone to the meeting and thanked the above members and the Clerk for attending a site visit to the Filey Allotment site prior to the meeting. The Clerk confirmed that the meeting was still quorate with only 3 members in attendance.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 522/016

APOLOGIES

Cllr Richard Walker (hospital appointment) , Cllr Jeff Meek (personal bereavement) and Cllr Mike Cockerill (reason submitted retrospectively as being personal commitment) had sent their apologies to the meeting. It was

RESOLVED: That Cllr R Walker, Cllr J Meek and Cllr Cockerill's apologies be noted. 523/016

RESOLVED: That Cllr R Walker, Cllr J Meek's reasons for absence be accepted and the Clerk be requested to contact Cllr M Cockerill to provide a reason for his absence. 524/016

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

RESOLVED: That no declarations of interest were made at this point. 525/016

ELECTION OF CHAIRMAN

Members were informed by the Clerk that Cllr Richard Walker was willing to stand as Chairman but was unable to attend the meeting due to an emergency hospital appointment and after due consideration it was agreed to defer the election of the Chairman until the next meeting. The Clerk stated that the Town Council would be electing members to its Strategic Planning Committee at the full council meeting on 13 July 2016 and therefore it was noted that the Chairman of the Property Committee would not be able to be named until after the next Property Committee meeting which would be held on 28 July 2016. It was

RESOLVED: That the election of the Chairman of the Property Committee for 2016/2017 be deferred to the next Property Committee meeting on 28 July 2016. 526/016

FILEY ALLOTMENT SITE

Site Visit

Members of the Property Committee had undertaken an annual site inspection to the Filey Allotment site and had met with a representative of the Filey Allotment & Garden Association. The representative assured members that the hedges would be cut back and the ditches cleaned out in the Autumn as had been undertaken each year. Members commented that the ditches were clean and it was only this year's growth which would need to be cleared in the Autumn and that the Allotment site in general was very well kept and no health and safety issues had been identified. It was

RESOLVED: That a letter of thanks be sent to the Chairman of the Filey Allotment & Garden Association to thank the Allotment & Garden Association to recognise the work being undertaken on this site. 527/016

Continued overleaf

FILEY ALLOTMENT SITE continued

Allotment Lease

The Clerk informed members that the Solicitors had requested confirmation of the minute number of the decision of who would sign the new Allotment Lease on behalf of the Town Council. The Clerk stated that the Chairman of the Town Council and herself as Town Clerk had signed the previous lease and suggested this should be the same. The Clerk confirmed that she had checked the wording of the new lease which was requested to be exactly the same as the previous one, however one amendment was required to update the allotment rental to £500.00 per annum and this would be amended by the Solicitor. It was

RESOLVED: That a recommendation be made to full council that the nine year lease to commence on 1 April 2017 between the Filey Allotment & Garden Association and the Town Council be signed on behalf of the Town Council by the Chairman of the Town Council and the Town Clerk. **528/016**

THE LAWNS CEMETERY

The Clerk informed members that the cost of an additional 10 walk boards for the Lawns Cemetery would be £580.00 plus carriage £80.00 plus VAT (£58.00 each). Mr Leathley, Health & Safety Risk Advisor explained that these were required to supplement the Town Council's existing walk boards to allow a longer walk way to graves when an interment was taking place. It was

RESOLVED: That the Clerk be instructed to purchase 10 additional walk boards as detailed above from the Model Agreement Cemetery Budget. **529/016**

PROPERTY UPDATE

The Clerk updated members on progress with outstanding building works and concern was expressed by members on the time it was taking to obtain a quotation for drainage works for Queen Street Garden and the Clerk was requested to try obtain this information for the next meeting. Cllr Shaw expressed her concern regarding empty premises in the town centre and the Clerk agreed to try and find out more information. Mr Leathley confirmed that he would be meeting with Mr Wilkinson the following week to outline the role and responsibilities of the Town Council's Health & safety Risk Advisor. It was

RESOLVED: That the above information be noted. **530/016**

The meeting closed at 11.05am

Councillor John Casey
Vice Chairman
Property Committee