

**FILEY TOWN COUNCIL**  
**PROPERTY COMMITTEE MEETING HELD ON THURSDAY 23 MARCH 2017 AT 10.00AM**

Present: Cllr Richard Walker (Chairman), Cllr John Casey (Vice Chairman), Cllr Diane Glanvill,  
Cllr Jeff Meek, Cllr John Shackleton  
Clerk – Mrs Gina Robinson  
Mr K Leathley, Health & Safety Risk Advisor  
Mr G Wilkinson, Health & Safety Advisor

The Chairman welcomed members and thanked them for attending the meeting and a minutes silence was held in respect of the Policeman and others who had lost their lives in the incident on London Bridge the previous day.

**NOTICE OF THE MEETING**

**RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 249/017**

**APOLOGIES**

Cllr Marilyn Anthony had sent her apologies to the meeting due to ill-health.

**RESOLVED : That the above apology be duly noted. 250/017**

**RESOLVED : That the above reason for absence be accepted. 251/017**

**DECLARATIONS OF INTEREST**

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct and reminded Members that they could make a declaration of interest at any point in the meeting. It was

**RESOLVED: That no declarations of interest were made at this point. 252/017**

**QUEEN STREET GARDEN**

The Clerk had previously circulated to members a timetable from Mr M Lloyd, SBC Principal Engineer which stated that he proposed that the tender analysis would be complete by 19 May 2017 and the Clerk would then table the tenders for consideration at the Finance & General Purposes Committee on 31 May 2017 for recommendation by the full council on 14 June 2017. The Clerk stated that if this timetable could be achieved the drainage works could possibly commence in early July 2017.

Members agreed that these works needed to be undertaken as soon as possible and that the majority of the works would be hand dug and contained within the garden thus would not cause any disturbance to pedestrians. It was also noted that Queen Street Garden would remain closed for the foreseeable future. It was

**RESOLVED: That the above information be noted. 253/017**

**HEALTH & SAFETY RISK ADVISOR**

Mr Ken Leathley, Health & Safety Risk Advisor reported that he had been working closely with Mr Graham Wilkinson for several months to mentor him in the role of Health & Safety Risk Advisor. Mr Leathley stated that he wished to remain as a volunteer associate for Health & safety but wished to step down from his role as the main Health & Safety Risk Advisor. Mr Wilkinson stated that he worked well with Mr Leathley and would be willing to undertake the voluntary position as Health & Safety Risk Advisor to the Town Council. A proposal was made by Cllr J Casey and seconded by Cllr D Glanvill and was unanimously supported and it was

**RESOLVED: That a recommendation be made to full council that Mr Graham Wilkinson be appointed to the voluntary position of Health & Safety Risk Advisor to the Town Council.**

**254/017**

**RESOLVED: That a recommendation be made to full council that Mr Ken Leathley be appointed to the voluntary position of an Associate Health & Safety Risk Advisor to the Town Council.**

**255/017**

**RESOLVED: That the Clerk arranges for letters to be sent to Mr Graham Wilkinson and Mr Ken Leathley as detailed above. 256/017**

*Continued overleaf*

**PROPERTY UPDATE**

Filey Museum

The Clerk reported that some damp had been reported in the rear walls of Filey Museum and after discussion it was agreed that Cllr Walker and Mr Wilkinson would arrange a site visit to investigate. Cllr Walker asked if members would have any objection to the Museum mounting the old Fire Siren on the rear garden wall and there were no objections. The Clerk was requested to check the Filey Museum lease in respect of heating arrangements.

The Clerk informed members that a request had been received to relocate the commemorative seats in Murray Street and following discussion members agreed that these seats should remain in situ.

Cllr Meek reported that the Seal on the Coble Landing needed to be repaired and the Clerk was requested to contact the Borough Council to highlight this. It was

**RESOLVED: That the above information be noted and actions carried out as stated. 257/017**

*The meeting closed at 10.45am*

**Councillor Richard Walker**  
Chairman  
Property Committee