



Filey Town Council

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Minutes of the **Property Committee** meeting held on **Thursday 26 July 2018** in the **Committee Room, Council Offices, 52a Queen Street, Filey, North Yorkshire, YO14 9HE**

Committee Members Present: Councillors: Anthony (Chair), Walker (Vice-Chair), and Meek.

Meeting Clerk: David Liddle, Town Clerk

Minutes

Number	Item
PR37/18	<p>Apologies The following apologies we received:</p> <ul style="list-style-type: none"> • Cllr Horley – Prior Engagement <p>RESOLVED: Committee resolved to note the apologies and accept the reasons given for absence. Cllr Glanville - Absent</p>
	<u>Procedural items</u>
PR38/18	<p>Declarations of interest No declarations of interest were made at this time.</p>
PR39/18	<p>Minutes of the meeting held on 17 July 2018 Cllr Walker proposed, seconded by Cllr Meek, that the minutes be accepted as a true and proper record of the meeting.</p> <p>RESOLVED: Committee resolved to approve the minutes as a true and proper record.</p>
	<u>Business items</u>
PR40/18	<p>Council Offices A) Health & Safety Report The Committee were informed that a search for a replacement H&S Officer was underway. The H&S records had been reviewed and found to be up to date. The only item outstanding on the action list was the re-hanging of the door to the porch. The clerk to action this item. Any urgent H&S safety would be addressed using a specialist contractor.</p>



	<p>B) Windows The clerk is still awaiting information from the planning Dept. of SBC, this information is promised for w/c 6th August.</p>
PR41/18	<p>Lawns Cemetery Drainage The drainage work at the cemetery has ben completed and awaiting testing due to the dry spell of weather. Following a visit to the cemetery it was noticed that two curb stones required replacement. The clerk to arrange this work.</p>
PR42/18	<p>Queens Street Gardens Following a discussion and review of information provided by the clerk regarding the potential work it was requested that the clerk provide at the next meeting the previous ground reports done on the Gardens which are now held by SBC.</p>
PR43/18	<p>Council Chamber Furniture The Clerk was asked to provide the quotes previous received for reupholstering the chairs etc. at the next meeting. The Clerk was also asked to organise quotes for the re-decoration of the Council offices.</p>
	<p><u>Next meeting</u></p>
PR44/18	<p>Items for inclusion on the next meeting agenda Members requested the following items appear on the next Committee meeting agenda: - Deckchair purchase and Storage Paving and Railings - Cemetery</p>
PR45/18	<p>Date and time of the next meeting Committee noted that the next meeting will be on 27 September 2018. Commencing at 10:00am at the Parish Wood and a visit to Queens Street Gardens followed at 11:00 am in the Committee Room, Council Offices.</p>

Meeting started 11:00am and closed 11:45am

Document published on 2 august 2018

Signed:

Print Name:

Print Position:

Date: