

FILEY TOWN COUNCIL

MINUTES OF THE STRATEGIC PLANNING COMMITTEE HELD ON 10 APRIL 2014 AT 10.00AM

Present: Cllr Susan Bosomworth (Chairman), Cllr J Casey (Vice Chairman),
Cllr J Shackleton
Clerk - Mrs G Robinson

Cllr S Bosomworth thanked everyone for attending the meeting and the Clerk confirmed that the meeting was quorate with three members in attendance.

NOTICE OF THE MEETING

RESOLVED: That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. 324/014

APOLOGIES

Cllr R Walker (personal) and Cllr M Wright (ill-health) had sent their apologies to the meeting. It was

RESOLVED: That Cllr R Walker and Cllr M Wright's apologies be accepted.

325/014

DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct. The Chairman informed Members that they could make a declaration of interest at any point during the meeting. It was

RESOLVED: That it be noted no declarations of interest were received.

326/014

PROCEDURE FOR WRITTEN MOTIONS DURING MEETINGS

Members had previously been circulated with a draft procedure for written motions during meetings for members to consider. The procedure was in the format of a form to be completed by members of the Town Council either before a meeting or during a meeting when a member wished to make either a motion/proposal or an amendment; it would also require the name of the proposer and seconder; whether a recorded vote had been requested; the number of votes for and against the motion or amendment and the name of the Chairman and Clerk at the meeting. Members considered the draft form in detail and acknowledged that it would take time at meetings for members to complete but would provide greater clarity on the wording of the motion or amendment made by the member and could be read out by the Chairman before a vote was taken to ensure that members were fully aware of the wording of the motion or amendment. The procedure would also provide a record of all motions/amendments made at each council meeting. After discussion it was

RESOLVED: That a recommendation be made to full council that the draft procedure for written motions/amendments during council meetings be adopted for a trial period of one year.

327/014

STANDING ORDERS

Review of Standing Orders

The Clerk informed members that she had compared the new NALC Model Standing Orders with the Town Council's existing Standing Orders and had drawn up a draft copy of the new Model Standing Orders combining the Town Council's Standing Orders (where appropriate) in order that members could readily identify the proposed changes which were highlighted in yellow and suggested omissions/deletions had been struck through. It was noted that the council did not have a policy for dealing with press/media and the Clerk was requested to draw up a suitable policy. Members considered each page of the Standing Orders in detail and made some slight amendments for the Clerk to alter prior to the document being recommended to the full council. It was acknowledged that the new draft Standing Orders would stand adjourned for one month following recommendation to the full council for acceptance at 11 June 2014 full council meeting. It was

RESOLVED: That a recommendation be made to full council that the new draft Standing Orders be considered by all members of the Town Council and stand adjourned without discussion until the full council meeting on 11th June 2014 at which the council will be requested to accept the new Standing Orders.

328/014

Strategic Planning Committee Meeting held on 10 April 2014 continued

STANDING ORDERS continued

Review of Standing Orders contined

RESOLVED: That the Clerk draw up a draft policy for dealing with press/media for consideration by the Strategic Planning Committee as soon as possible. **329/014**

The meeting closed at 11.05am.

Councillor Susan Bosomworth
Chairman
Strategic Planning Committee