

## FILEY TOWN COUNCIL

### MINUTES OF THE STRATEGIC PLANNING COMMITTEE HELD ON 31 JULY 2014 AT 10.00AM

Present: Cllr Susan Bosomworth (Chairman), Cllr J Casey, Cllr J Shackleton,  
Cllr T Willis, Cllr Marion Wright  
Clerk - Mrs G Robinson

Cllr S Bosomworth thanked everyone for attending and welcomed them to the meeting.

#### NOTICE OF THE MEETING

**RESOLVED:** That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. **570/014**

#### APOLOGIES

Cllr E Holden (personal) had sent his apologies to the meeting. It was

**RESOLVED:** That Cllr E Holden's apologies be accepted. **571/014**

#### DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct. The Chairman informed Members that they could make a declaration of interest at any point during the meeting. It was

**RESOLVED:** That it be noted no declarations of interest were received. **572/014**

#### ELECTION OF CHAIRMAN

It was proposed and duly seconded that Cllr Susan Bosomworth be elected as Chairman of the Strategic Planning Committee for 2014/2015. It was

**RESOLVED :** That Cllr Susan Bosomworth be elected Chairman of the Strategic Planning Committee for 2014/2015. **573/014**

#### ELECTION OF VICE CHAIRMAN

It was proposed and duly seconded that Cllr T Willis be elected as Vice Chairman of the Strategic Planning Committee for 2014/2015. It was

**RESOLVED :** That Cllr T Willis be elected Vice Chairman of the Strategic Planning Committee for 2014/2015. **574/014**

#### TERMS OF REFERENCE

Members had previously been circulated with a copy of the Terms of Reference for the Strategic Planning Committee for acceptance. It was

**RESOLVED:** That the Strategic Planning Committee's Terms of Reference be accepted for 2014/2015. **575/014**

#### COUNCIL MEETINGS

Cllr J Casey requested that the Strategic Planning Committee consider the length of full council meetings; agendas being overloaded and the number of speakers at each meeting. He informed members that he was aware of Standing Order No 3(x) which states that 'A meeting shall not exceed a period of three hours (excluding a comfort or refreshment break) or by consent of the Chairman and Council to extend the length of the meeting', but he was of the opinion that meetings should aim to finish no later than 10.00pm and if they went on too late members may not be able to make important decisions due to the lateness of the hour. After discussion the following guidelines were agreed for the Chairman and Clerk to adhere to and it was

**RESOLVED:** That a recommendation be made to full council that the Clerk is requested to keep agenda items within a manageable time and the agenda should not be overloaded with additional speakers. **576/014**

**RESOLVED:** That a recommendation be made to full council that the Chairman will strive to keep the length of the meeting within an acceptable time limit of three hours allowing for a comfort or refreshment break if required as per Standing Order No 3(x). **577/014**

**COUNCIL MEETINGS continued**

**RESOLVED: That a recommendation be made to full council that if agenda items have not been discussed on the agenda within an acceptable time then a special council meeting may need to be called to deal with any outstanding agenda items.** 578/014

**DRAFT PLAIN ENGLISH GUIDE TO THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS**

Members had previously been issued with a draft copy of the Plain English Guide to the Openness of Local Government Bodies Regulations which had been sent from the Yorkshire Local Councils Association. The Regulations are due to be approved by Parliament and come in to force in the near future and will enhance people's rights to report council meetings in digital and social media. Any member of the press or public will have the right to film, blog, tweet or use any other type of social media to report any public meeting of their local government bodies. Members noted that a lot of the comments sent to YLCA had not been considered by the Government which was disappointing. The Clerk informed members that Part 4 of the regulations applied to Town and Parish Councils and YLCA would issue a summary once this had been passed by Parliament.

*Cllr Susan Bosomworth declared a personal interest in Future Technologies as her daughter was an employee of the company and took no part in the decision.*

**RESOLVED: That Cllr Susan Bosomworth's personal declaration of interest be noted.**

579/014

After discussion Members considered that as a Quality Council the Town Council should be in the forefront for providing a filmed version of council meetings and agreed to make a recommendation to full council to arrange a trial filming of a council meeting in September 2014. It was

**RESOLVED: That a recommendation be made to full council that the Clerk arranges for the September 2014 full council meeting to be filmed on a trial basis.**

580/014

*The meeting closed at 10.55am.*

**Councillor Susan Bosomworth**  
Chairman  
**Strategic Planning Committee**