

## FILEY TOWN COUNCIL

### ORDINARY MEETING HELD 10 AUGUST 2016 AT 7.00pm

Present : Councillor Susan Bosomworth (Chairman) and Councillors John Casey, Diane Glanvill, John Haxby, Robert Horley, Jacqui Houlden-Banks, Jeff Meek, John Shackleton, Anna Shaw, Richard Walker and Marion Wright.

Also present : Sgt Chris Gosling and PcsO 3571 Vicki Leeson North Yorkshire Police, Boro Cllr Mike Cockerill, Mrs Gina Robinson Town Clerk and Mrs Maureen Prentice Deputy Town Clerk plus 1 member of the public.

Cllr Bosomworth reminded everyone present of the emergency evacuation procedure in the event of an emergency taking place. She went on to state that the filming and recording of the meeting was taking place and enquired whether anyone did not wish to be filmed, she also enquired whether anyone else wished to record or film the meeting and no response was made.

#### NOTICE OF MEETING

**RESOLVED : That Public Notice of the meeting had been given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972.**

**641/016**

#### APOLOGIES

Apologies had been received from Cllrs Kevin Wilkie (work), Boro Cllr Colin Haddington (work) and Cty. Cllr. Sam Cross (UKIP meeting) and it was :

**RESOLVED : That the above apologies be duly noted.**

**642/016**

**RESOLVED : That the above reasons for absence be accepted.**

**643/016**

#### DECLARATIONS OF INTEREST

The Chairman reminded members of the need to consider whether they needed to declare a disclosable pecuniary interest (DPI) or personal interest, as detailed in Appendix A and Appendix B of the Town Council's Code of Conduct.

**RESOLVED : That it be noted no declarations of interest were made at this point.** 644/016

#### NORTH YORKSHIRE POLICE

Sgt Gosling introduced PcsO Vicki Leeson to members stating that she had been with the Filey Team for 8 months. Members had been circulated with a copy of the Police Report and he went on to state that the crime figures were up slightly, one factor being burglaries which were 3 up whereby one person would distract the home owner whilst his accomplice undertook the burglary, these types of burglaries had been undertaken in other areas and luckily the offenders had been caught but not in Filey. Sgt Gosling stated that commemorative seats had been damaged in the Crescent Gardens as had hanging baskets. A drunken male had been arrested after he had been threatening and violent towards other persons outside a public house, he was also found to be in possession of controlled drugs. With regard to a previous incident outside the Ebor Academy Filey when a taxi driver had been injured by a male passenger and members of the public and teachers from the Academy had assisted, Sgt Gosling enquired whether the Town Council, in conjunction with the Police Authority, would host an event, once the offender had been to trial, at which members of the public would be presented with a commendation certificate. The members of the Town Council fully supported this suggestion and would work with the Police to host this event on a date to be arranged in the future. Cllr Casey enquired about the recent parking meter thefts and whether discreet cameras could be used in the future similar to those used by the Safer Communities Group, Sgt Gosling replied that the Police did have some. Cllr Casey went on to state that 3 hanging baskets in Northcliffe Gardens had been damaged by youths using them as footballs. He had also been informed of an incident at the Conservative Club to which Sgt Gosling replied that this had been dealt with by a community resolution order. When asked about anti-social behaviour in Queen Street Sgt Gosling stated that there was an issue in this area which had got worse in the last month and the community impact team had become involved, he went on to state that householders had been keeping diaries of incidents for some time now. Any future complaints should be directed to the housing providers.

*Continued overleaf*

## Filey Town Council 10 August 2016

Cllr Bosomworth thanked the Police for attending the recent Safety Day at Country Park.

**RESOLVED : That the Police Report be accepted and further comments noted. 645/016**

### Filey Youth Project

Sgt Gosling informed members that the report was now completed therefore a further meeting was to be arranged to take place in September 2016.

**RESOLVED: That the above information be duly noted. 646/016**

*Sgt Gosling and PcsO Vicki Leeson left the meeting at this point 7.20pm*

### **PUBLIC QUESTION TIME**

A member of the public complained about several eyesore buildings around the town and enquired whether there was a list of empty commercial premises available to which members stated that they did not have such information. Cllr Wright commented that the rateable value may be different if the premises were empty but that information would be held by the Scarborough Borough Council.

**RESOLVED : That the above comments be noted. 647/016**

Members suggested that Agenda item 8 – Empty Shop – 30 Belle Vue Street be discussed at this point in the meeting therefore it was agreed to bring this item forward.

### **EMPTY SHOP – 30 BELLE VUE STREET, FILEY**

Cllr Casey commented that the above premises had been a disgrace for years however some members of the Filey in Bloom Group had obtained entry and cleaned the windows inside and out and had put posters up to make the property look more attractive and during this process people had given donations to the Group. Cllr Houlden-Banks stated that previously the Chamber of Trade had tried to obtain a key for these premises but had been refused as it was private property. She went on to state that it was hoped large screens could be obtained to put on the windows. Cllr Shaw commented that everyone was concerned about the shops in disrepair in the town and gave several examples.

*Standing Orders were suspended to permit the member of public to speak at this point*

The member of the public commented that a register of all empty commercial properties in the town would be useful.

*Standing Orders were re-instated at this point*

**RESOLVED : That the above information be duly noted and the Filey in Bloom Group be applauded for their actions in improving the look of this empty property. 648/016**

### **QUALITY AWARD**

Members were informed that the Town Council had been successful in achieving the Quality Level Award as part of the new Local Council Award Scheme and was the first Council in the whole of Yorkshire to have achieved this new Quality Award level. Congratulations had been received by email from Cllr D Bastiman, Leader SBC, Boro Cllrs Mike Cockerill and Colin Haddington, NYCC Chief Executive Richard Flinton and Kevin Hollinrake MP. The actual Quality Award certificate was still awaited and a press release would be in the Scarborough News in due course.

**RESOLVED : That the letters of congratulations be duly noted. 649/016**

### **COUNCILLOR VACANCY**

Members had previously been circulated with a copy of the Election Timetable for the forthcoming by-election which was to be held on Thursday 6 October 2016 provided there was more than one nomination. The Notice of Election would be published on the 1 September 2016 with the delivery of nomination papers to the Borough Council commencing on the 2 September to the 9 September 2016.

*Continued overleaf*

Filey Town Council 10 August 2016

Should members know of anyone interested in becoming a Town Councillor they could speak with the Town Clerk regarding the criteria for nomination and the role and responsibilities of being a Town Councillor.

**RESOLVED : That the Election Timetable be duly noted.** 650/016

**TO RECEIVE ITEMS FROM PREVIOUS MINUTES WHICH REQUIRE FURTHER CONSIDERATION**

Min 024/016 Local Council Parish Charter

Members had previously been circulated with a copy of the response from Mrs L Dixon, SBC Director which stated that the Borough's Governance Working Group had agreed that the Local Council Parish Charter was out of date and were looking to replace this with a mission statement of how the Borough would work with all Town and Parish Councils in the future which would not be a signed agreement between the two councils as at present. It was also unclear as to whether Town and Parish Councils would have any input to this document. Cllr Haxby commented that a Charter was an agreement between two or more bodies and was preferable to a mission statement. Members considered that a reply should be sent to the Borough Council seeking clarification of Town and Parish Councils involvement and contact be made with the Yorkshire Local Councils Associations on this matter.

**RESOLVED : That the letter requesting clarification be sent to the Borough Council and the YLCA be notified of the Borough Council's proposals.** 651/016

Min 457/016 Sale of Land at Southdene, Filey

Members had previously been circulated with a copy of the response from Mrs L Dixon SBC Director of Democratic and Legal Services regarding the Town Council's Stage 2 complaint which had been investigated by the Independent Complaints Board who were satisfied that the Town Council had been kept appropriately informed about the sale of the land. The letter stated that if the Town Council were not satisfied with this reply, the next step was to complain to the Local Government Ombudsman. The Clerk commented that only an individual who was personally affected by the complaint could pursue this route and not the Town Council however she would check.

**RESOLVED : That the contents of the letter be noted and the Town Clerk was to contact the Ombudsman's office to clarify whether a complaint could be submitted.** 652/016

**TO RECEIVE ITEMS FROM PREVIOUS MINUTES WHICH MAY NOT REQUIRE FURTHER DISCUSSION**

**RESOLVED : It be noted that no items had been received.** 653/016

**MINUTES**

Ordinary Council meeting held 13 July 2016

**RESOLVED : That the Minutes of the above meeting, as circulated and taken as read, be and are hereby approved as a true and correct record of the proceedings thereat. and Minutes 531/016 to 574/016 inclusive be accepted by the full Council and action be taken thereon as necessary.** 654/016

Planning Committee meeting held 18 July 2016

**RESOLVED : That the Minutes of the above meeting, as circulated and taken as read, be and are hereby approved as a true and correct record of the proceedings thereat and that Minutes 575/016 to 582/016 inclusive be accepted by the full Council and action taken thereon as necessary.** 655/016

Finance & General Purposes Committee meeting held 27 July 2016

**RESOLVED : That the Minutes of the above meeting, as circulated and taken as read, be and are hereby approved as a true and correct record of the proceedings thereat. After due consideration of the recommendation made in respect of Minute Nos. F605/016, F606/016 and F611/016 that Minutes F598/016 to F611/016 inclusive be accepted by the full Council and action be taken thereon as necessary.** 656/016

*continued overleaf*

Filey Town Council 10 August 2016

Property Committee meeting held 28 July 2016

**RESOLVED : That the Minutes of the above meeting, as circulated and taken as read, be and are hereby approved as a true and correct record of the proceedings thereat after the amendment of a typographical error on Minute No 616/016 which should read that Cllr Richard Walker be elected Chairman (not Vice-Chairman as stated) following which Minutes 612/016 to 621/016 inclusive be accepted by the full Council and action be taken thereon as necessary.** **657/016**

Property Committee meeting held 4 August 2016

**RESOLVED : That the Minutes of the above meeting, as circulated and taken as read, be and are hereby approved as a true and correct record of the proceedings thereat and Minutes 622/016 to 627/016 inclusive being accepted by the full Council and action be taken thereon as necessary.** **658/016**

**REPORT OF WORKING PARTY MEETINGS**

Filey Town Guide/Map

Members had previously been circulated with a copy of the Report of the meeting held on the 19 July 2016, Cllr Casey stated that he had sold the last advertisement space earlier in the day and it was :

**RESOLVED : That the Report of the meeting be accepted.** **659/016**

**FINANCE**

**RESOLVED : That members accepted the financial payment schedules for the following accounts and agreed to pay the amounts detailed thereon.** **660/016**

<b>General Fund :</b>	<b>14 - 31 July 2016</b>	<b>£ 7,969.43</b>
	<b>1 - 10 August 2016</b>	<b>£13,607.02</b>

**REPORTS FROM COUNCILLORS ON OUTSIDE ORGANISATIONS**

Members were requested to submit a written report if they had attended any meetings of any other outside organisations between 14 July 2016 and 10 August 2016.

*Cllr Houlden-Banks* stated that she was to have a meeting with Kevin Hollinrake MP and Boro Cllr Donohue-Moncrieff regarding the Outline Planning Application in respect of The Bay. *Cllr Wright* informed members that it had been the Britain in Bloom judging the previous week and had been proud of the town which had been achieved with the help of a lot of volunteers however the outcome would not be known until October. Cllr Haxby commented that it was a shame that the back alleys and some of the housing estates were not up to the same standards as the Crescent Gardens etc. Cllr Wright stated that in future this would not get any better, only worse.

**RESOLVED : That Cllrs Houlden-Banks and Wright be thanked for their verbal reports.** **661/016**

**NORTH YORKSHIRE COUNTY COUNCIL**

Report from County Councillor

Cty Cllr Cross had submitted a written report which was duly circulated to members, a copy of which is attached hereto (Appendix 1) which informed members of his forthcoming meeting with Mr Richard Flinton and requested a list of items which the Town Council wished him to raise at that meeting. Cllr Wright commented that the pavements on Clarence Drive were very bad with uneven flags which needed taking up then re-laying. Cllr Casey stated that although Belle Vue Crescent footpaths had been promised for repair work, the County Council had only patched outside First Catch. Cllr Bosomworth commented that both the entrance and exit roadways at Constable Court were very bad and she went on to state that there was daily traffic chaos in Murray Street. The Clerk pointed out that signage and lineage were also still awaited in the town. Cllr Meek enquired when Defra were going to give the go ahead with footpath repairs in Silverwood and Wharfedale.

*Continued overleaf*

## Filey Town Council 10 August 2016

Cllr Shaw commented on excessive parking on the estate roads by visitors who would not pay for car parking facilities and Cllr Haxby stated that Scarborough Road was also becoming a nightmare with parked vehicles adjacent to the Junior School playing field.

Members then had a general discussion regarding weed-spraying with regard to the use of a quad bike which they considered had been driven too fast resulting in some of the weeds being missed.

**RESOLVED : That the above comments be submitted to Cty Cllr Cross so that these could be raised with Mr Richard Flinton at their forthcoming meeting.** 662/016

## **SCARBOROUGH BOROUGH COUNCIL**

### Report from Borough Councillors

Boro Cllr Cockerill had submitted a written report which had been circulated to members, a copy of which is attached hereto (Appendix 2) and includes a copy of the Draft Port Strategy.

Cllr Meek enquired whether the Town Council would have to contribute towards the Coble Landing Attendant but was informed that this would not be necessary this year. Cllr Houlden-Banks enquired whether the package regarding the TIC premises was available yet to which Boro Cllr Cockerill stated that he would make enquiries.

**RESOLVED : That the above reports and further comments be noted.** 663/016

## **HEALTH & SAFETY**

Members were informed that Mr Graham Wilkinson, the Health & Safety volunteer had requested to attend a one day Health & Safety Level 2 Award course at a cost of £80 at Tyro Training in Scarborough. Members were fully supportive of this request.

**RESOLVED : That the above course be booked at a cost of £80 with all fees and expenses being paid by the Town Council.** 664/016

## **TOWN CLERK'S REPORT**

### Outstanding Items and Actions Log 2016 to date

Members had been circulated with a copy of the updated outstanding log which gave a potted history of any outstanding items. The following item be removed from the log as the Quality Award had been achieved.

*Min 908/015 Submission for Quality Level of Local Council Award Scheme.*

**RESOLVED : That the above information and comments be noted and action taken where requested.** 665/016

### Diary Dates for Members

Members had been circulated with a list of various dates of meetings and events etc. during the forthcoming month and were requested to note these in their diaries. A further meeting had been arranged for the Property Committee at 10am on Wednesday 7 September 2016 and members were requested to note this additional meeting.

**RESOLVED : That these dates be noted.** 666/016

### Mayors Engagements

Members were circulated with the list of engagements for August and early September for information. The Town Mayor informed members that they had attended the Yorkshire Day event at Halifax which had been a very long tiring day but had met some wonderful people. Unfortunately during this visit she had lost the 'seagull' from the Town Crest on the Mayoral medallion but this was covered under the Town Council's insurance.

**RESOLVED : That this information be noted.** 667/016

### Events Attended by the Clerk and Members of the Town Council

The Deputy Mayor & Mayoress of Filey, Members of the Town Council and Clerk had attended the Yorkshire Day event in Filey on the 1 August 2016 and Cllr Wright commented that it had been well attended and was a lovely day including the band which had been engaged to play in the afternoon and was sponsored by the Chamber of Trade.

**RESOLVED : That this be noted.** 668/016

*Continued overleaf*

Filey Town Council 10 August 2016

Yorkshire Local Councils Associations

Members had previously been circulated with a copy of the July edition of the White Rose Update 2016 which contained many interesting articles i.e. new edition of Being a Good Employer, which would be supplied to Staffing Committee Members; Parish Precepts and funding available to establish a coastal community team.

Members had also been circulated with details of the YLCA Conference which was being held at The Spa, Scarborough from 28 – 30 October 2016 anyone wishing to attend should submit their name at the September meeting of the Town Council for ratification.

**RESOLVED : That the contents of the publication be duly noted.** **669/016**

August Bank Holiday

Members were informed that the Council Offices would be closed on Monday 29 August for the August Bank Holiday.

**RESOLVED : That this be noted.** **670/016**

Reports on Items Raised at Public Question Time

All questions raised by members of the public were answered at the meeting.

**RESOLVED : That this information be noted.** **671/016**

**REQUESTS TO OBTAIN OR PRESENT INFORMATION**

**RESOLVED : It be noted that no requests had been received.** **672/016**

*Under Section 17 of the Crime & Disorder Act 1998 members considered that none of the above decisions would impact on crime and disorder*

*The meeting closed at 8.40pm*

Councillor Susan Bosomworth  
Chairman & Town Mayor

-----Original Message-----

From: Cllr.Sam Cross [mailto:Cllr.Sam.Cross@northyorks.gov.uk]

Sent: 09 August 2016 13:32

To: mail@fileytowncouncil.co.uk

Subject: Report

Firstly I would like to give my apologies as I am attending a meeting in Wakefield with the candidates for the new leader of UKIP in my role as Scarborough and Whitby Chair and UKIP Leader on NYCC.

The meeting with Richard Flinton is due at the end of the month and I would be obliged if the Council had any thoughts what you would like me to take up on behalf of the town.

There has been some questions asked with regard to the bunting which looks good and the necessary permissions are being addressed by the traders.

**SBC report**

I did not attend the planning meeting regarding the Bay because it could prejudice myself as a sub on the committee.

**County Councillor Sam Cross**

**MONTHLY STATEMENT from MJC**

Not a great deal of new items to report this month but there are a number of items where previously reported actions are Work in Progress.

**Coble Landing**

A broad, In Principle, Port Strategy covering all 3 port operations within the control of SBC will be presented to Cabinet next month – see attached.

Later, individual and more detailed Business Plans will be developed with consultation being undertaken with the respective user groups.

**TIC**

The preparatory work to relocate the Filey Tapestries has started.

**Local Plan**

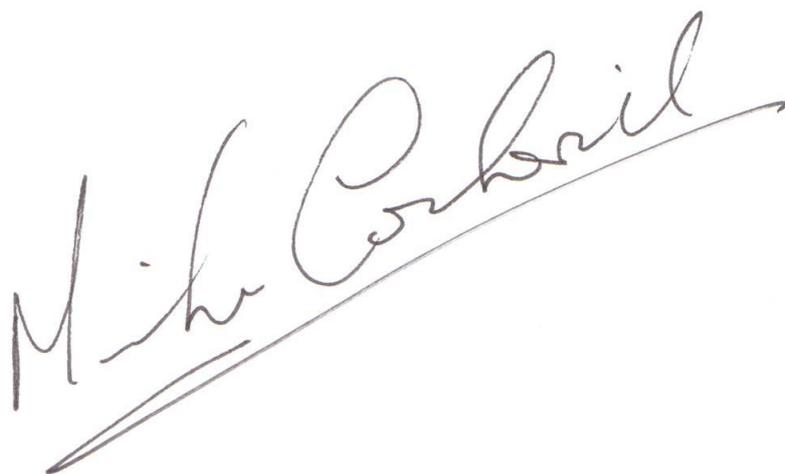
The examination by the Inspector starts this month and a number of issues relating to Filey will be raised at various dates over the next couple of months.

The land off Church Cliff Drive is a major issue with a great deal of input from members of the general public.

A further issue is land at Seadale.

**Car Parking**

Problems continue with a number of thefts from car parking machines. In addition to the loss of income it is also leading to long queues at some car parks.

A handwritten signature in black ink that reads "Mike Cockerill". The signature is written in a cursive style and is positioned above a long, horizontal, slightly curved line that serves as a decorative underline.

**Borough Councillor M J Cockerill**

# Draft PORT STRATEGY

## Mission

The Port Authority of Scarborough and Whitby strive to support the economic and social progression of the Port undertakings on behalf of current and future stakeholders whilst maintaining the historic and social economic value of the Ports.

## Vision

To seek to continually improve the ports of Whitby and Scarborough to make them the safest, most efficient and sustainable port undertakings possible and to create value for our customers by developing a diverse and adaptable approach to management, operations, infrastructure and investment in order to capitalize on growth markets and secure the on-going success of the Ports for generations to come.

Ultimately, by working in partnership with our stakeholders to provide some of the country's leading port undertakings of their kind.

## Strategy

The ports of the Borough of Scarborough, which include Scarborough, Whitby and Filey Coble Landing, come under the ownership and management of the Scarborough Borough Council who are also the Harbour Authority.

The ports all have a long and varied history serving their maritime communities over hundreds of years. Over that time the ports and their functions have changed dramatically as the economics of the maritime sectors and demands of the community and stakeholders have changed. Today all three of the Borough's port undertakings serve as mixed socio-economic entities.

Whitby Port is essentially the "centre of the town" and is bounded on 3 sides by the town's historic monuments, residential properties, its business and commerce. The Port itself is host to commercial fishing, leisure, and commercial users together with their supporting and ancillary industries.

At Scarborough the port lies on the eastern periphery of the town and is host to the same activities as Whitby. In Filey, commercial fishing has all but ceased however there remains significant amount of leisure and sporting maritime activity from the coble landing.

In all instances the ports form the centre of major tourist destinations where both visiting and local people interact on a daily basis with all the respective port has to offer.

This strategy sets the objectives which will optimize this mix of current roles in a way which will see the Ports provide the best possible levels of service but also allow them to continue to adapt to changing markets and secure future opportunities to sustain the commercial viability and socio economic value of the Port undertakings across the borough.

The strategic objectives are therefore:

1. To provide the highest possible levels of service to our customers and stakeholders.
2. To consolidate and optimise operations and practice together with the utilisation of resources to drive up the commercial viability of the Harbour undertakings.
3. To invest in the overarching infrastructure necessary to secure sustainable and competitive current and future Port activity.

4. To provide a significant focus of effort on the development of growth markets and opportunities in all sectors including commercial fishing, leisure, tourism and the renewables sector.
5. To create a welcoming environment for innovation, business and investment.
6. To maintain and improve the social and community value of the port undertakings recognizing their historic and future role within the communities in which they are located.

In order to achieve the strategic objectives the Port Authority will take on the function of an enterprising developer, focusing on the customer and working towards a flexible, efficient organisation whilst striving to deliver excellent quality from all its activities.